Late Fee Policy

Gratz Borough Municipal Authority

Gratz Borough Water Revenue Fund

(dba Gratz Borough Water Company)

The Gratz Borough Municipal Authority manages the Gratz Borough Water Revenue Fund via an executed management agreement. The terms of this Late Fee Policy will apply to both entities.

The Municipal Authority and Water Company allow a 7 day grace period. On the 8th day, if a payment is late, a 10% penalty is added to the amount due.

Once an account is more than 30 days late without payment, a statement will be mailed and a $10 rebilling fee is added to the account.

If an account has not been paid and is over 60 days late, a shut off tag is hung. This tag will contain the due date (10 business days after the tag is hung). An administrative fee of $25 is added to the account.

If the account remains unpaid and no payment arrangement is made, the Water Company will shut off water service and the property owner will incur a $100.00 shutoff fee. This will occur after 10 business days have passed (as stated above).

To have the water turned back on, the property owner will need to pay the balance due, plus the penalties, rebilling and administrative fees listed above, as well as the $100 shutoff fee and a $100 reconnect fee. The reconnect fee will be due regardless of how long the water has been turned off. Water service will not be re-established until the account balance is cleared and no further payment is due.

If the water operator enters the property to turn off service, and the property owner pays the balance due to the water operator, the water operator will accept the payment. However, all penalties, etc. referenced in this policy should also be paid along with the shutoff fee of $100. These penalties and fees are due along with the outstanding balance in order to prevent water service being terminated.

Any cost incurred by the Municipal Authority or Water Company during water shutoff will be the responsibility of the property owner. For example, if a vehicle needs to be towed in order for the water shut to occur, the cost for the towing will be passed on to the property owner.

If the customer fails to follow any payment arrangement agreed to, water service will be turned off.